

May 1, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**THREE NOTICES OF COOPERATIVE AGREEMENT FOR THE HIV PREVENTION
PROJECT AND PUBLIC HEALTH CONFERENCE SUPPORT FOR HIV PREVENTION**
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept two Notices of Cooperative Agreement (NCA) from the Federal Centers for Disease Control and Prevention (CDC) for the HIV Prevention Project, No. U62/CCU902056-18 and U62/CCU902056-18-1 (Exhibits I and II) in the amount of \$3,736,254 and \$11,208,761, respectively, for the budget period of January 1, 2003 through December 31, 2003.
2. Accept NCA No. U08/CCU922514-01 (Exhibit III) for the budget period November 1, 2002 through October 31, 2003 from the CDC in the amount of \$25,000, for the Public Health Conference Support for HIV Prevention.
3. Authorize The Department of Health Services to fill one (1) Chief Research Analyst , Behavior Sciences, one (1) Health Education Coordinator and two (2) Staff Analysts, Health payroll positions, in excess of what is provided in the Department's staffing ordinance pursuant to Section 6.06.020 of the County Code, pending allocation by the Department of Human Resources.
4. Delegate authority to the Director to accept amendments to the above NCA's during their respective budget periods which do not exceed 25% of the CDC base awards.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION:

In approving these actions, the Board is:

- Accepting two NCAs in the amount of \$14,945,015 for the continuation of the HIV Prevention Project for the Calendar Year 2003.
- Accepting an NCA in the amount of \$25,000 for the Public Health Conference Support for HIV Prevention.
- Approving four additional payroll positions for the HIV Prevention Project.
- Delegating authority to the Director to accept amendments to the above NCA's during their respective budget periods which do not exceed 25% of the CDC base awards.

Acceptance of the CDC NCA funds will ensure the continuation of the Countywide HIV Prevention Project through December 31, 2003 and Public Health Conference Support for HIV Prevention for the period November 1, 2002 through October 31, 2003.

The requested positions are needed to provide program support and technical assistance to: 1) decrease the prevalence and incidence of HIV and AIDS below the epidemic threshold in Los Angeles County through primary and secondary prevention; 2) decrease the practice of sexual, drug using and needle-sharing risk behaviors associated with HIV infection; 3) provide access to education and prevention programs among all communities, populations and individuals at risk; and 4) increase accurate general knowledge about HIV/AIDS, increase public support for HIV education, prevention and compassionate care for all infected or at high-risk of infection.

FISCAL IMPACT/FINANCING:

There are no net County costs associated with the NCAs.

The total program cost of the HIV Prevention Project and the Public Health Conference Support for HIV Prevention are \$14,945,015 and \$25,000 respectively and are 100% offset with CDC funds. Funding is included in the Fiscal Year 2002-03 Adopted Budget and will be requested in future fiscal years. The recommended actions will not increase net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

HIV Prevention Project:

Since 1983, the County has accepted financial support from the CDC to enhance HIV/AIDS prevention activities. This support has included both the award of grant funds (financial assistance) and assignment of Federal government personnel or other resources in lieu of cash (direct assistance).

On June 18, 2002, the Board accepted the Calendar Year 2002 CDC Notice of Cooperative Agreement for the HIV Prevention Project totaling \$14,843,670.

On September 13, 2002, DHS submitted a continuing application to the CDC for continued funding of the HIV Prevention Project. In December 2002, DHS was notified that the application was accepted and the award would be forthcoming.

On January 9, 2003, DHS received a partial NCA from the CDC for the CY 2003 HIV Prevention Project in the amount of \$3,736,254. On April 8, 2003, CDC issued an NCA for the remainder of funds for the HIV Prevention Project in the amount of \$11,208,761.

The majority of the grant funds have been obligated through previous Board approved agreements and amendments with community-based agencies to implement HIV/AIDS prevention activities.

Public Health Conference Support for HIV Prevention:

On December 6, 2002, The CDC issued a Public Health Conference Support- HIV Prevention award in the amount \$25,000.

The CDC conference support funding is a contingency award to provide partial support for non-federal conferences in the areas of health promotion and disease prevention information/education. This contingency award will be made allowing usage of ten percent (10%) of the total amount of the award until a final and full agenda is approved by the CDC. The 10% portion will provide funds to support costs associated with preparation of the agenda prepared by the Office of AIDS Programs and Policy.

Under the conference award, and on CDC's approval of the full agenda, on June 16 and 17, 2003, the Office of AIDS Programs and Policy and Center for HIV Identification, Prevention, and Treatment Services (CHIPTS) will host an interactive symposium examining how key societal factors - stigma, discrimination, racism and homophobia - impact prevention efforts serving Men of Color Who Have Sex With Men and Men of Color Who Have Sex with Men and Women.

The Public Health Conference Support for HIV Prevention conference support award is one-time funding for the project period November 1, 2002 through October 31, 2003 in the amount of \$25,000.

DHS will advise the Board of the acceptance of any amendments that augment the NCAs within thirty (30) days of receipt.

Attachment A provides additional information. Attachment B is the Grant Management Statement. Attachment C is the Office of AIDS Programs and Policy Payroll Budget.

County Counsel has reviewed the NCAs as to form.

CONTRACTING PROCESS:

Not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECT):

The grant funds awarded to the County will ensure the continuation of the many prevention services vital to the ongoing effort to prevent HIV infection among County residents at risk for HIV/AIDS.

The Honorable Board of Supervisors
May 1, 2003
Page 4

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:pm

Attachments (6)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLET/BLCD2651.ES.WPD

SUMMARY OF NOTICE OF COOPERATIVE AGREEMENTS**HIV PREVENTION NCA NOS.U62/CCU902056-18 AND U62/CCU902056-18
PUBLIC HEALTH CONFERENCE SUPPORT-HIV PREVENTION NCA NO. U08/CCU922514-01****AGENCY ADDRESS AND CONTACT PERSONS:**

Centers for Disease Control & Prevention
 Procurement and Grants Office
 2920 Brandywine Rd, Room 3000, MS E-15
 Atlanta, GA 30341-5539
 Attention: Roslyn Curington, Grants Management Specialist (HIV Prevention Project)
 Telephone: (770) 488-2767
 Attention : Ann Cole, Grants Management Specialist (MSM)
 Telephone: (770) 488-2731

1. TITLE OF PROJECTS:

- HIV Prevention Project
- Public Health Conference Support-HIV Prevention

2. TERM:

HIV Prevention Project: January 1, 2003 through December 31, 2003
 Public Health Conference Support-HIV Prevention: November 1, 2002 through October 31, 2003

3. FINANCIAL INFORMATION:

Amount of Financial Assistance:	
- HIV Prevention Project	\$14,945,015
- Public Health Conference Support-HIV Prevention	<u>25,000</u>
Total	\$14,970,015

4. GEOGRAPHIC AREA TO BE SERVED:

Countywide

5. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Charles L. Henry, Director, Office of AIDS Programs and Policy

6. APPROVALS:

Office of AIDS Programs and Policy:	Charles L. Henry, Director
Public Health Programs and Services:	John F. Schunhoff, Ph.D., Chief of Operations
Contracts and Grants Division:	Riley J. Austin, Acting Chief
County Counsel (review):	Robert E. Ragland, Senior Deputy County Counsel

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000

Department: Health Services

Grant Project Title and Description

Centers for Disease Control and Prevention (CDC) Notice of Cooperative Agreement (NCA),
HIV Prevention Project

Funding Agency Centers for Disease Control and Prevention	Program (Fed. Grant #/State Bill or Code #) Contract Nos. U62/CCU902056-18 U62/CCU902056-18-1	Grant Acceptance Deadline None
--	---	---------------------------------------

Full Grant Funding	\$14,945,015	County Match Requirements: N/A
Grant Period:	4/15/86-12/31/03	Begin Date: 1/1/03
		End Date: 12/31/03
Number of Personnel Hired Under this Grant:		
Full Time	85	Part Time 0*

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes X No

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No

Is the County obligated to continue this program after the grant expires Yes No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes No X

b). Identify other revenue sources Yes X No
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes X No

Impact of additional personnel on existing 1

Department Head Signature _____ Date _____